



Workshop venues – The best of Melbourne

September 2019

Finding the right venue for your workshop or conference is a critical piece of your event organising puzzle.

It can be quite the headache! Does the venue fit the number of people you have? Is there sufficient breakout spaces? Is accommodation available for out-of-towners? Is there natural light? and the list goes on...

At Strategic Facilitators we are often asked for venue recommendations, so to expedite your searching process, we have outlined some of our favourite venues from Melbourne.

www.strategicfacilitators.com.au



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Strategic Facilitators recommends: Melbourne's top 15 workshop venues



Venue list
Arts Centre Melbourne
Cliftons Freshwater Place
Dialogue
Donkey Wheel House
Foy's Arcade
Intercontinental, The Rialto
Melbourne Cricket Ground (MCG)
Melbourne Museum
Multicultural Hub
QT Melbourne
RACV CLUB
The Odd One Out
The Pullman & Mercure Melbourne Albert Park Conference Centre
Treacy Centre
Windsor Workshop

ARTS CENTRE MELBOURNE

100 St Kilda Road, Melbourne 3004

artscentremelbourne.com.au/

Located in the CBD, a short distance from the Yarra River, Arts Centre Melbourne offers first class facilities for conference, meeting and offsite. With ten function rooms and four theatres, Arts Centre Melbourne offers spaces to suit all occasions.



Featuring dedicated pre-function areas and balconies, private amenities, natural light and complimentary Wi-Fi, each space designed by Academy Award winner John Truscott, offers something unique and memorable.

- 10 dedicated meeting rooms
- Flexible floor plan (ideal for U-shape, breakout groups, or theatre style)
- 350 seat function room
- Digital art, audio visual and event services
- Four outdoor terraces and gardens
- Car parking next door
- Private collection galleries
- Guided tours

CLIFTONS FRESHWATER PLACE

18/2 Southbank Blvd, Southbank, 3006

cliftons.com/locations/australia/melbourne-freshwater-place/

Cliftons Freshwater Place is a venue for conferences, training, computer workshops and corporate events at Southbank, Melbourne. With stunning views of Melbourne and the Yarra and excellent natural light, discover business events in a venue with complete services at your fingertips.



The helpful staff can arrange everything from space setup, computer room configuration, event technology and catering.

- Adaptable spaces for two to 370 delegates
- Arranged room set up (Boardroom, U-shape, theatre, classroom, cabaret, cocktail)
- Advanced IT and expert support
- Practical design elements such as acoustically treated walls, HD data projectors, whiteboards and 360° magnetic strips for chart display



'I used the venue for a planning day and it was perfect; incredible views and groovy breakout areas also were perfect for small group work; the white board walls made the space versatile too' – Megan McLean, facilitator, Strategic Facilitators

DIALOGUE

50 Lonsdale St, Melbourne CBD, 3000

dialoguebusiness.com.au/

In the business centre of Melbourne, Dialogue offers four different sized rooms from 15 up to 80 people. These multipurpose rooms can be configured into various setups, U-shape, banquet or theatre and comes with easy access to the large breakout area.



- Complimentary room set up
- Built-in whiteboard and flipchart
- AV data projector; VGA, HDMI and Clickshare projection options



'Cost effective venue with good facilities and tech support in a central location close to Parliament Station' – Jo Bradley, Strategic Facilitators

DONKEY WHEEL HOUSE

673 Bourke Street, Melbourne CBD, 3000

donkeywheelhouse.org/

Donkey Wheel House, located near Southern Cross Station in Melbourne's CBD, is a community of change-makers based in a substantial, beautiful, heritage property of around 3,000 sqm set over four floors plus basement. Located in Melbourne's home for social impact, Donkey Wheel House Events is where people do business differently.



Hosting an event or workshop here makes a positive difference with your event or catering budget. The spaces are ideal for workshops and team meetings, conferences, presentations, product launches and private events.

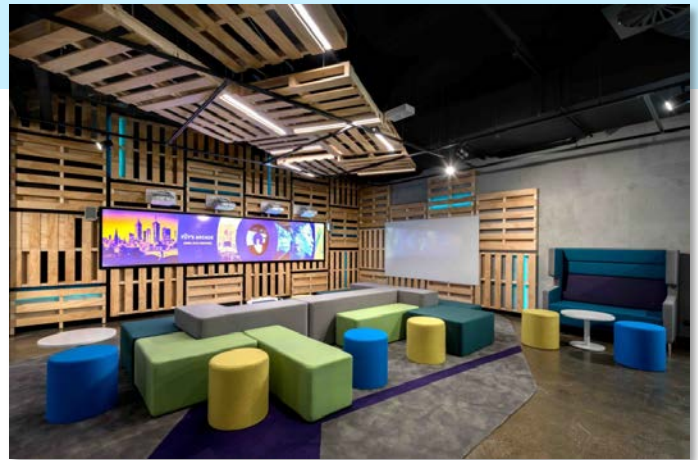
- Choice of three rooms (60 to 100 people; 20 to 50 people; up to 18 people) with possibility to hire multiple spaces
- Equipped with all the mod cons, all your essentials are included. Projector, Wi-Fi, whiteboards, heating and cooling and mores for business venues

FOY'S ARCADE

Level 6, 246 Bourke St, Melbourne CBD, 3000

foysarcade.com/experiences/

Foy's Arcade is a collaborative space featuring high grade technology. It has been designed as a flexible and multi-functional space to inspire people to experiment as a team. Great for 60 to 80 people, with its innovative digital amenities and its multiple set-up possibilities, Foy's Arcade is the perfect venue to make your workshop a new, fluid and effective experience.



- Multiple sized breakout zones: hot desks, cabanas, collaboration lounge
- Leading edge technology solutions
- Projectors and screens available in breakouts areas



'Innovative workshop space combining small breakout areas and space for large plenary discussions' – Jess Cossens, Associate and facilitator, Strategic Facilitators

INTERCONTINENTAL, THE RIALTO

495 Collins Street, Melbourne CBD, 3000

melbourne.intercontinental.com/all-venues/

This prestigious Collins Street address can be transformed for any event. The dedicated events and functions team will help ensure your event runs smoothly from seamless planning to a flawless execution.

Intimate board meetings, to corporate conferences or gala dinners, whatever the occasion the 13 meeting, event and function rooms offer an appointed setting right in the heart of Melbourne's CBD.



- A range of spaces – 13 meeting, event and functions rooms catering for all circumstances such as intimate board meetings, corporate conferences or gala dinners
- Capacity from 10 to 300 people
- All set-up arrangements (boardroom, classroom, square, U-shape, cocktail and more)
- Fully equipped and AV capabilities (projector, microphone, flipchart, tv, pointer)

MELBOURNE CRICKET GROUND (MCG)

Brunton Ave, Richmond, 3002

mcg.org.au/things-to-do/conferences-and-events/

Australia's biggest sporting stadium also has function and dining spaces to suit any occasion. The MCG can cater to conferences and meetings, corporate functions and special events. Only a few minutes from the heart of the city, with an allocation of parking and in easy reach of public transport.



- Hundreds of people capacity
- Technological capabilities from Encore Event Technologies
- Award-winning catering by Epicure
- National Sport Museum
- Guided MCG tours



'Great for larger groups up to 100 people where breakout and co-design areas are a must' – Lauren Spiteri, New client development, Strategic Facilitators

MELBOURNE MUSEUM

11 Nicholson St, Carlton, 3053

museumspace.com.au/spaces-for-hire/melbourne-museum/

Melbourne Museum is a contemporary architectural icon, sitting opposite the stately Royal Exhibition Building at the centre of the historic Carlton Gardens.

Offering a number of meetings and conference spaces that have the perfect atmosphere to lend itself to creative productivity.

Melbourne Museum is perfect for professional workshops, leadership meetings and team building. Our favourite rooms are the Seminar and Treetops for larger groups.



- Seminar Room (with a capacity from 15 to 40 people) has high quality audio-visual facilities
- Treetops with a capacity from 80 to 180 people can be arranged as a boardroom, theatre, banquet, cabaret, cocktail...
- Treetops also offers private bathroom access, a dedicated kitchen and high-quality AV and technology facilities and adjustable glare-minimising blinds

MULTICULTURAL HUB

506 Elizabeth Street, Melbourne CBD, 3000
(opposite the Queen Victoria Market)
ames.net.au/business-and-government/the-multicultural-hub

The City of Melbourne's Multicultural Hub is a place where people from Melbourne's many different cultures can meet, work, share and learn in a safe and supportive environment. It is located opposite the Queen Victoria Market only a 10 minute walk from Melbourne's central business district.

With a capacity from two up to 200 people, the Multicultural Hub has a range of meeting and activity rooms for hire that can be booked for one-off events or regular meetings.



- A central meeting space – rooms for two to 200 people
- AV such as data projector, PA, microphone, electronic whiteboards and flip charts available



'Friendly staff, good variation in room sizes and value for money' – Debbie Williams, Principal consultant and facilitator, Strategic Facilitators

QT

133 Russel Street, Melbourne CBD, 3000
qthotelsandresorts.com/melbourne/meetings-events/

Located in the city centre, the hotel QT Melbourne has a range of boutique spaces, function rooms and packages to get your event done in style. When you are searching for a setting that will inspire innovation and creativity, QT Melbourne meeting spaces offer an expansive and eclectic landscape of stunning spots in which to flesh out your grand plan.



- Capacity up to 70 people depending on the setting (U-shape, boardroom, theatre, cabaret etc)
- Big boss sized 65 inch screen TV
- Surround sound with incredible clarity
- Complimentary WiFi
- Floor to ceiling windows
- Black out blinds
- Bespoke catering options

RACV CLUB

501 Bourke Street, Melbourne CBD, 3000

racv.com.au/wps/wcm/connect/Club/club-home/conferences

With over 100 years of tradition and experience, RACV Club has earned the esteem of generations as one of the finest Clubs in the world. Conveniently positioned in the heart of the Melbourne CBD, RACV Club features impressive conference and event facilities.



Only one club can provide the combination of experience, flexibility, imagination and atmosphere with impressive facilities including the 120 seat, floor to ceiling glass Club Pavilion. Conferences, meetings, product launches, award nights and gala events – there is a venue to suit every occasion.

High quality AV systems, comfortable and spacious rooms and innovative menus catering to all tastes will ensure your conference or event at RACV Club exceeds your expectations.

- 500 seat function room
- 120 seat pavilion with floor to ceiling glass windows
- 31 seat theatre
- Fully equipped meeting rooms
- 136 luxury accommodation rooms equipped with a wide-screen TV, broadband internet access, spacious living area and 24 hour room service



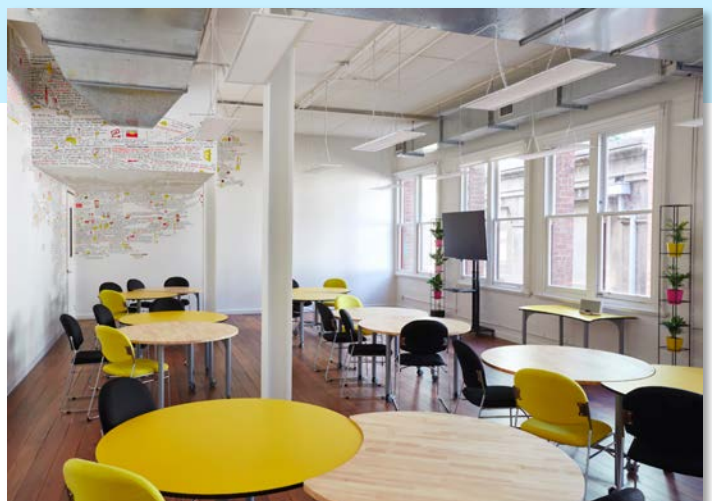
‘Professionally managed space, with quality fit out, conveniently located in mid-town. Well suited to senior and middle management groups. The venue is very popular and the catering areas are shared’ – Marc Levy, Director, Strategic Facilitators

THE ODD ONE OUT

125 Flinders Lane, Melbourne CBD, 3000

theoddoneout.com.au/

The Odd One Out is a purpose-built workshop space - it is the only space in Melbourne that uses scientifically proven principles to enhance the quality of your thinking. The Odd One Out fits up to 30 people U-shape, 40 people breakout group style, and 100 people theatre style. It features amazing surround sound speakers, and the option to use a wireless lapel or hand-held microphone.



- Two massive 60 LED TVs VGA or HDMI connection
- Two huge whiteboards
- Flipcharts
- A huge 12.5m x 7m space
- Flexible floor plan (ideal for U-shape, breakout groups, or theatre style)
- Car parking next door

THE PULLMAN & MERCURE MELBOURNE ALBERT PARK CONFERENCE CENTRE

65 Queens Road, Melbourne, 3004

pullmanalbertpark.com.au/meetingandevents/

Just seven minutes from Melbourne's City Centre, this venue is one of the largest and most comprehensive event venues in Melbourne.

Choose from 31 event spaces and convention areas, spanning over 2,600 sqm of floor space. With seating capacity for up to 1400 delegates or 1600 guests in a cocktail style setting, this Melbourne conference venue is ideal for conferences, exhibitions, product launches, corporate meetings and social events.



- Huge spaces and other smaller sized rooms from 15 to 70 people; perfect for small workshops

- New LED colour control lighting and pin-spot technology
- 378 accommodation rooms
- 500 on-site parking spaces

TREACY CENTRE

126 The Avenue, Parkville, 3052

treacycentre.com.au/events-conferences-venue/

For a smaller, more intimate workshop space, the Treacy Centre is a great option. Located in Parkville – just 3 km from the city – this centrally located workshop space has nine conference/meeting rooms suitable for groups of eight up to 200.



This venue has the usual workshop requirements including a fully integrated sound system, data projector, electronic whiteboards, connections for most digital devices and lectern access, if required. In addition, this venue also allows workshop participants access to the outdoor courtyard – great for breakout groups and energiser exercises.

- Just 3 km from Melbourne CBD – accessible by tram and train from Melbourne CBD
- Fully integrated sound system; data projector, video conferencing facility
- Electronic whiteboard; lectern for speeches

- On-site catering
- Natural light
- Breakout rooms

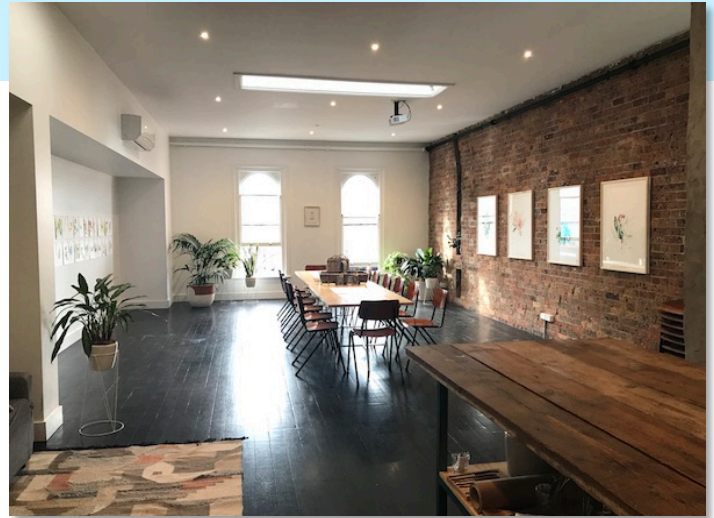
WINDSOR WORKSHOP

Level 1, 115 Chapel Street, Windsor, 3181

the-windsor-workshop.com/

The Windsor Workshop has been designed to evoke inspiring and creative events and workshops. This beautifully curated space is ideally suited for off-site planning, development or team building days.

The flexible space is available for full and half day hire. Additionally, the venue can offer a range of creative, experiential activities designed to promote thinking, synergy, personal connections and development.



- All AV requirements – projector/HDMI cord/whiteboard/flip chart
- Tables/desks to seat up to 40 guests
- U-shaped set up for 14–17 guests
- Theatre style seating for up to 60 guests
- Not wheel chair friendly (as building is over 100 years old)
- Catering options from local tried and tested eateries

Contact our office

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